



## Request for HiPEDS CDT Student Travel Funding

### 1. Details of Student

Student Name ..... Email .....

Date of 1<sup>st</sup> Registration (Year) .....

### 2. Details of Trip

**Conference/Workshop**

Name of Conference .....

Date of Conference .....

Conference URL .....

City/Country .....

Paper Title .....

Authors .....

**Other** Please describe purpose of trip .....

.....

.....

### 3. Estimated Cost of Trip

	Calculations/Notes	UK £
Registration Fee		
Transport costs - provide a breakdown (dates)		
Accommodation (dates)		
Meals		
List other items (if any)		
	<b>TOTAL (E)</b>	

How much are you claiming for? .....

#### 4. Student Signature

Signed ..... Date .....

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#### 5. Supervisor Approval

Are you paying for the remainder of student's travel cost? .....

If so, please state the **Maximum** amount you will fund up to ..... Research Account .....

Supervisor Name ..... Signed ..... Date .....

#### 6. Approval of CDT Manager

Max Approved ..... Signed ..... Date .....

#### 7. Previously Funded Trips – for office use only

<b>Funds received in the last Academic Session (Y)</b>		<b>Total Allowance Remaining</b>
<b>Total funds received (T)</b>		<b>4000- T =</b>